

## **Chapter 2.64**

### **COMMUNITY SERVICES COMMISSION**

(803-12/60, 1113-7/65, 1300-3/67, 1434-9/68, 2383-7/79, 2389-9/79, 2399-11/79, 2918-12/87, 3723-12/05)

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**2.64.010 Established.** There is established an advisory Community Services Commission in and for the city. The present Recreation and Parks Commission members and officers shall serve out their designated terms as members of the Community Services Commission. (1113-7/65, 2383-9/79, 2399-11/79)

**2.64.020 Composition.** The commission shall be composed of eleven members who shall be appointed from time to time by the mayor with the approval of the City Council. Five members shall be appointed for a term of four years and six members shall be appointed for terms of one year each. (803-12/60, 1113-7/65, 1300-3/67)

**2.64.030 Four-year members.** The mayor, with approval of the City Council, shall appoint five members from the city at large for four year terms. All of the terms shall terminate on July 1; one term in 1966, two terms in 1968, and two terms in 1969. Upon completion of a commissioner's term the Mayor, with the approval of the City Council may appoint him or a successor for the succeeding term. (803-12/60, 1113-7/65)

**2.64.040 One-year members.** The City Council shall appoint six members for terms of one year. Each elementary, high school, and junior college district having facilities within the city may recommend to the Council, on or before the third Monday in June of each year, two or more persons, residents of the city of Huntington Beach, to represent their district. One of said persons shall be appointed by the Council for a one-year term which will terminate on July 1 the following year. In the event that any district shall not make such recommendations to the Council by the first day of July, then the Council may appoint some qualified person to a one-year term to represent such school district on the commission.

(1113-7/65, 1300-3/67, 2383-7/79, 2389-9/79, 3723-12/05)

**2.64.045 Service Limitation.** No person shall serve more than two (2) consecutive four-year terms; provided, however, that persons serving on the effective date of this ordinance may complete their current terms and, if reappointed, an additional term thereafter. No person shall serve more than eight (8) consecutive one-year terms. (2918-12/87)

**2.64.050 Mayor--Ex officio member.** The Mayor shall be an ex officio member of the commission. (1113-7/65)

12/87

**2.64.060 Secretary.** The Director of Community Services, or his designee, shall serve as secretary to the commission without vote and shall keep permanent minutes of the commission meetings. (1113-7/65, 2383-7/79, 2389-9/79, 2399-11/79)

**2.64.070 Members--Removal.** The term of terms of office specified herein shall not be deemed arbitrary and should the Mayor, with the approval of the City Council determine that it would be for the best interest of the department that a member be retired, he may so order and appoint a successor for the unexpired term of office of such retired member. (1113-7/65)

**2.64.080 Vacancies--Retirement.** Members shall be privileged to retire voluntarily from the commission at any time; successors to be appointed in such case, or any other vacancy from whatever cause, by the Mayor, with the approval of the City Council, for the unexpired term of office. (1113-7/65)

**2.64.090 Members--Reappointment.** Members may be reappointed by the Mayor, with the approval of the City Council for as many terms of office as is desirable; provided, however, that members representing school districts shall require renewed recommendations from their school district for each reappointment. (803-12/60)

**2.64.100 Duties and responsibilities.** The commission shall act in an advisory capacity to the City Council, the boards of trustees of the school districts and the Director of Community Services in all matters pertaining to harbors and beaches facilities, park acquisition, development and maintenance, and recreational programming or facilities. Also the commission shall cooperate with other governmental agencies and civic groups in the advancement of sound parks and recreational planning under the direction of the City Council. Commissioners may study, report and interpret the needs of the public to the City Council and may assist in securing financial support from the community for harbors, beaches, parks and recreational needs. The commission may review the annual budget as presented to the City Council and advise them on the current operational needs and long-range plans for capital improvement. (1113-7/65, 2383-7/79, 2399-11/79)

**2.64.105 Operating Policies.** Except as otherwise provided in this chapter, the board shall conform to the operating policy for boards and commissions as set forth in chapter 2.100 of this code. (2918-12/87)

**2.64.110 Meetings.** The commission shall meet regularly on the second Wednesday of each month at 7 p.m. in the Council Chambers unless it should fall on a holiday. In such case, the following Wednesday shall be designated. Special meetings may be called by the Chairperson. (1113-7/65, 2383-7/79, 2389-9/79)

**2.64.120 Election of officers.** The commission shall elect from its members a chairperson and vice chairperson at the regular July meeting and such officers shall serve for one year and until their successors are elected and qualified. The chairperson and vice chairperson may make and second motions and shall have a voice and vote in all proceedings of the commission. (1434-9/68, 2383-7/79)

**2.64.130 Quorum proceedings.** A majority of the members of the commission in office shall constitute a quorum. A majority vote of the members present and voting, where a quorum is present at any regular or special meeting, is required to carry a motion, proposal or resolution. Upon demand of any member, the roll call shall be called for yeas and nays upon any question before the commission. Absence from three consecutive meetings without formal consent of the commission chairperson shall be deemed to constitute the retirement of such member and the position shall become vacant. Roberts' Rules of Order Revised shall govern the procedure of meetings of the commission unless inconsistent with other provisions of this chapter. (1434-9/68, 2383-7/79)